



COLLEGE OF  
ELECTRICAL  
TRAINING

# INFORMATION HANDBOOK

UEE22020 Certificate II in Electrotechnology  
(Career Start) Electrotechnology  
Pre-Apprenticeship

*Delivered full-time at your local CET campus*



Government of Western Australia  
Department of Training  
and Workforce Development



JOBS &  
SKILLS WA

**LOWER FEES  
LOCAL SKILLS**



NATIONALLY RECOGNISED  
TRAINING

RT0 Code 2394

# Kickstart your future in Electrotechnology!

Are you ready to unlock your full potential with our pre-apprenticeship course designed to prepare you for your future career.

Our comprehensive program offers more than just training, it gives you the opportunity to enhance your communication skills, allows for practical work placement and develops industry-specific skills.



# 1. PROGRAM OVERVIEW

## Benefits of completing a pre-apprenticeship

-  Develop workplace-ready skills - learn electrical industry-specific skills that employers want.
-  Gain hands-on experience - complete work placements with real electrical businesses.
-  Boost future opportunities - fast-track your pathway to an apprenticeship.
-  Fee-free training - thanks to funding from the state government's Lower Fees, Local Skills initiative.

## Key details

-  Choice of locations available: Jandakot, and Joondalup
-  Full time 16 week course

## How to apply

-  Complete the Expression of Interest (EOI) form
-  You may be required to attend and interview at CET
-  Complete a Readiness Assessment

## 2. APPLICATION PROCESS

### Step 1 - Complete the Expression of Interest (EOI) form

The Expression of Interest form makes up part of this pack, which also includes an Admission Statement. In the Admission Statement you will answer key questions about your career aspirations and motivations for joining the program.

Once the form has been completed, send your form to one of the following emails:

- For Joondalup Campus: [preappsjoondalup@cet.asn.au](mailto:preappsjoondalup@cet.asn.au)
- For Jandakot Campus: [preappsjandakot@cet.asn.au](mailto:preappsjandakot@cet.asn.au)



EOI submissions deadline is 11 April 2025.

### Step 2 - Interview with CET

At the discretion of the Training Managers, you may be required to attend an interview at one of our CET campuses.

### Step 3 - CET will arrange your Readiness Assessment (RA)

Following the submission of your EOI, you will be invited to complete a Readiness Assessment (RA) on-site at one of our campuses. The RA evaluates literacy, numeracy, and problem-solving skills that are required in the electrical industry.



Assessments will be conducted between 21-25 April 2025.

# 3. SELECTION PROCESS

As this high-demand course has a very limited number of available spaces, CET are committed to selecting students who will benefit most from the program and have a genuine interest in pursuing an electrical career.

## Applications will be assessed based on the following criteria:

- ✓ Your Readiness Assessment results
- ✓ Your Admission Statement (part of your EOI form)
- ✓ Interview performance (if an interview is required)

While a strong performance in the Readiness Assessment is highly valued, CET also take into account your interview performance and your Admission Statement when making their decision on which students will be offered a place in the program.

## Selection outcome timeline

Successful applicants will receive a letter of offer from CET no later than 16 May 2025.

The course will run from 16 June 2025.



## 4. PRE-APPRENTICESHIP TRAINING LICENCES

To participate in work placement, you must obtain a Pre-Apprenticeship Training Licence. This Licence will be organised on the first day of your Pre-Apprenticeship at CET. No action is required until this time.

- Cost: \$88.00
- Complete questionnaire and form R117 on Induction Day
- A copy of the licence must be provided to CET prior to any work placement

## 5. WORK PLACEMENTS

- Minimum of 150 hours required, and logged in the CET logbook (provided by CET prior to placement commencing).
- Work placements must be carried out with a business holding an EC licence number.
- Students must always work under the supervision of a fully qualified electrician (EW number required).
- CET will conduct two site visits.



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# FURTHER INFORMATION

For any issues or questions, call CET Jandakot on 08 6595 6600  
or CET Joondalup on 08 9233 5000.

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